

CANDIDATE VETTING CHECKLIST

Item	Details	Date Verified
Name		
JobTitle		
Date of Birth		
Nationality(s)		
Evidence of Full Address		
Full CV		
Proof of ID		
Proof of Change of Name		
National Insurance Number		
Medical Declaration		
Disqualification Declaration		
Right to Work / Visa Expiry		
Qualification		
Qualified Teacher Status		
Induction Period Completed		
TRN / Prohibition Check		
Satisfactory Reference A		
Satisfactory Reference B		
Clear DBS - Ref No		
DBS Body		
Issue Date		
DBS Update Service		DD-MM-YYYY
Current DBS Application		
Overseas Police Clearance		
Body		
Date		
List 99 Completion Date		

Signature	Name	Position	Date Online
		Compliance Manager	DD-MM-YYYY

NOTE TO SCHOOL: This document is designed to match the details required on DfE central records. There may be more information that you require in order to meet your local authority requirements. Please email sarah@visionteaching.co.uk should you have any specific needs.